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المدرسة الباكستانية الثانوية العليا
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MISSION: "TO EDUCATE THE STUDENTS IN A HIGHLY PRODUCTIVE AND SAFE ENVIRONMENT EMBEDDED IN NATIONAL AND INTERNATIONAL VALUES AND SKILLS"

VISION: "INNOVATIVE EDUCATION TO PRODUCE WORLD-CLASS, GLOBAL CITIZENS"

School Health and Safety Policy

PHSS RAK

2025-2026

NAME OF POLICY	School Health and Safety Policy
APPROVED BY	Principal
PERSONNEL RESPONSIBLE	Health and safety officer
DATE APPROVED	April ,2025
SCHEDULED REVIEW DATE	April, 2026
RELATED POLICIES	<ul style="list-style-type: none">• School risk assessment and emergency procedures policy• Child protection and safeguarding policy• School clinic policy• School canteen and food safety policy• School incidents policy• School inclusion policy• School transportation policy

1. Purpose

The purpose of this policy is to establish and maintain a safe and healthy environment for students, staff, visitors, and contractors at Pakistan Higher secondary School RAK, in compliance with the regulations set forth by the Ras Al Khaimah Department of Knowledge (RAK DOK) and the Ministry of Education (MoE).

2. Scope

This policy applies to all individuals within the school premises, including students, teaching and non-teaching staff, visitors, and contractors. It encompasses all activities conducted on school grounds and during school-related events off-campus.

3. Policy Statement

Pakistan Higher secondary School RAK is committed to,

- Providing a safe and healthy environment for all stakeholders.
- Complying with all relevant health and safety legislation and guidelines issued by RAK DOK and MoE.
- Promoting a culture of safety and well-being through education and continuous improvement.

4. Legal and Regulatory Framework

This policy aligns with the following regulations and standards:

- RAK DOK guidelines on school health and safety.
- MoE Child Protection Policy and Procedures.
- UAE Federal Law No. 3 of 2016 concerning child rights (Wadeema's Law).
- RAK Decree on School Transport Regulations.
- Any additional local and federal health and safety regulations applicable to educational institutions.

5. Roles and Responsibilities

5.1 School Governing Body

- Ensure the implementation and regular review of the health and safety policy.
- Allocate necessary resources for health and safety measures.
- Monitor compliance with health and safety regulations.

5.2 School Principal

- Oversee the daily implementation of health and safety procedures.
- Appoint a Health and Safety Officer.
- Ensure staff receive appropriate health and safety training.
- Report any significant health and safety incidents to RAK DOK and MoE as required.

5.3 Health and Safety Officer

- Conduct regular risk assessments and safety audits.
- Maintain records of incidents and safety inspections.
- Coordinate emergency drills and procedures.
- Liaise with external agencies on health and safety matters.

5.4 Teaching and Non-Teaching Staff

- Adhere to health and safety procedures and protocols.
- Report hazards or incidents promptly.
- Participate in health and safety training sessions.
- Supervise students to ensure their safety during school activities.

5.5 Students

- Follow school health and safety rules.
- Report any unsafe conditions to staff.
- Participate in safety drills and training.

5.6 Parents and Guardians

- Support the school's health and safety initiatives.
- Provide necessary health information about their children.
- Ensure students adhere to health and safety guidelines.

6. Health and Safety Procedures

6.1 Risk Assessment

- Conduct comprehensive risk assessments annually and after any significant changes to the school environment.
- Implement control measures to mitigate identified risks.

6.2 Emergency Preparedness

- Develop and maintain an Emergency Response Plan.
- Conduct fire drills and other emergency exercises at least once per term.
- Ensure all emergency exits are clearly marked and unobstructed.

6.3 First Aid and Medical Care

- Maintain a fully stocked first aid kit in accessible locations.
- Ensure trained first aid personnel are available during school hours.
- Keep accurate records of medical incidents and treatments administered.

6.4 Child Protection

- Implement the MoE Child Protection Policy and Procedures.
- Train staff to recognize and report signs of abuse or neglect.
- Establish a designated Child Protection Officer within the school.

6.5 School Transport Safety(currently not available)

- Ensure all school buses comply with RAK regulations, including the installation of surveillance cameras and safety equipment.
- Appoint qualified drivers and supervisors for school transport.
- Conduct regular maintenance and safety checks on all vehicles.

6.6 Environmental Health

- Maintain clean and hygienic facilities, including classrooms, restrooms, and cafeterias.
- Implement pest control measures as needed.
- Ensure proper waste disposal and recycling practices.

6.7 Staff Training and Development

- Provide ongoing health and safety training for all staff members.
- Keep records of training sessions and attendance.
- Encourage staff participation in health and safety workshops and seminars.

7. Monitoring and Evaluation

- Conduct internal audits of health and safety practices bi-annually.
- Review incident reports to identify patterns and areas for improvement.
- Solicit feedback from staff, students, and parents on health and safety matters.

8. Policy Review Cycle

- This policy will be reviewed annually by the Health and Safety Committee.
- Revisions will be made in response to changes in legislation, school operations, or after significant incidents.
- All stakeholders will be informed of any changes to the policy.

9. Communication

- The health and safety policy will be made available to all staff, students, and parents through the school's website and printed handbooks.
- Regular meetings and newsletters will be used to communicate health and safety updates.

10. Approved by.

Principal: -----

Date:-----